

BROMSGROVE DISTRICT COUNCIL

CABINET

9th January 2013

COUNCIL TAX BASE & NNDR BASE 2013/14

Relevant Portfolio Holder	Cllr Hollingworth
Portfolio Holder Consulted	Yes
Relevant Head of Service	Teresa Kristunas, Head of Finance & Resources
Wards Affected	All Wards
Non-Key Decision	

1. SUMMARY OF PROPOSALS

To enable Members to set the Council Tax Base for 2013/14 and approve the NNDR1.

2. RECOMMENDATIONS

2.1 The Committee is asked to RECOMMEND that

- 1) the calculation of the Council's Tax Base for the whole and parts of the area for 2013/14, as detailed in the Appendices to the report, be approved; and**
- 2) in accordance with the Local Authorities (Calculation of Tax Base) Regulations 1992, the figures calculated by the Bromsgrove District Council as its tax base for the whole area for the year 2013/14 be 33,784.51 and for the parts of the area listed below be:**
- 3) the Calculation of the NNDR1 return as detailed in Appendix 2 to this report**
- 4) grants to Parish Councils totalling £40,020.**

3. KEY ISSUES

Financial Implications

- 3.1 With the introduction of the Council Tax Support Scheme the base has been calculated and adjusted by the estimated amount of Council Tax Support discounts awardable.
- 3.2 The Council Tax support is estimated using data as at 30th November 2012. Any changes to the amount payable will have a direct impact on the chargeable amount of Council Tax. The authority will receive a grant for the financial year for an estimated 90% of Council Tax

Support payable; this will be set and not varied with changes in the number of discounts awarded under the Council Tax Support.

- 3.3 Appendix 1 shows a more detailed breakdown of the calculation for the whole area.
- 3.4 It is also recommended that Members agree grants to Parish Councils to the sum of £40,020 this will be payable on top of their precept to ensure residents are not affected by the reduction in the Council Tax Base in the parish area. The amount of grant for each Parish is detailed in Appendix 1.
- 3.5 Members are also asked to approve the NNDR1 return for 2013/14; any likely changes to the base have been estimated by Officers. Local Authorities will now benefit from improved collection and prompt billing and any variation to the NNDR base will directly affect the cash flow of the authority.

Legal Implications

- 3.7 The Local Authorities (Calculation of Tax Base) Regulations 1992 require a billing authority to notify its major precepting bodies (and its Parishes, if required) of the Tax Base, for the whole or part of the area for the following financial year. The precepting bodies - Worcestershire County Council, West Mercia Police Authority and Hereford & Worcester Fire & Rescue Authority - need this information in order to calculate and notify the District Council of their precept requirements for 2013/14. This will enable tax setting resolutions to be finalised and bills to be produced early in March 2013.
- 3.8 The legislation also requires a billing authority to calculate the tax base for any "special areas" within its boundary. There are no such areas in the Bromsgrove District.
- 3.9 It is necessary to outline the method by which these calculations have been carried out so that the Council can formally adopt them for the purposes of the 1992 Regulations.

Service/Operational Implications

- 3.10 In October 2012, form CTB1 was submitted to the Department for Communities and Local Government. This analyses the draft Valuation List of properties into the various bands and then provides further details of those properties which are subject to the full charge, those entitled to discounts and those which are exempt.

CABINET

9th January 2013

- 3.11 This report is a summary of that return updated to include any known changes since November. It also makes provision for anticipated changes which could arise for a variety of reasons such as appeals, new properties or properties falling off the list. An allowance of 1.00% has been made for non-collection of the tax.
- 3.12 The Council is required to set a Council Tax Base each year, this forms part of the process of setting the following year budget. Failure to do so will result in the Council not being a Well Managed Organisation.
- 3.13 Members are also asked to approve the NNDR1 return to Central Government; this is a new requirement of the Local Government Finance Bill 2012.

Customer / Equalities and Diversity Implications

- 3.14 The Tax Base for 2013/14 has been calculated to be 33,784.51. Once this has been agreed, the County Council, Police Authority and Fire Authority will be notified and the figures will be used in the setting of the Council Tax to be presented to the Cabinet Committee and approved by the Council on 20th February 2013.

4. RISK MANAGEMENT

There is no identified risk associated with the proposal contained in this report.

5. APPENDICES

- Appendix 1 - Council Tax Base for each area
Appendix 2 - NNDR 1 (to follow)

6. BACKGROUND PAPERS

CTB1 (October 2012) Return.

AUTHOR OF REPORT

Name: Sam Morgan
E Mail: sam.morgan@bromsgroveandredditch.gov.uk
Tel: (01527) 64252 ext. 3790